

CALL FOR APPLICATIONS N. 438 OF AUGUST 16, 2019
SIMPLIFIED SELECTION PROCESS FOR TEMPORARY PROFESSOR OR
TEMPORARY FOREIGN PROFESSOR OR RESEARCHER

The University of Brasilia (UnB) announces the opening of the applications for the Simplified Selection process for hiring TEMPORARY PROFESSORS OR TEMPORARY FOREIGN PROFESSOR OR RESEARCHER of High Education, under the terms of Law 8.745 /93, with changes introduced by Law 9.849, of 10/26/99 and Law 12.425, of 06/17/2011; Law 12.772/2012, of 12/28/2012, and wording given by Decree 7.485, of 18/05/2011, with planned changes for in Decree 8.259, of 05/29/2014, and the provisions of this call for applications.

1. PRELIMINARY PROVISIONS

1.1 The simplified public selection of Temporary Professor/Temporary Foreign Professor and Researcher has the objective of filling the positions offered in this public selection by qualified professionals who can offer the following contributions:

1.1.1 Act to support the development and qualitative improvement of Graduate programs;

1.1.2 Support Academic Units and Special Academic Units in the improvement of their Graduate Programs (Masters and Doctorates) and strategic projects for institutional development;

1.1.3 Contribute to the enhancement of teaching, research and extension programs, as well as to the execution of faculty development programs;

1.1.4 Take part, as high-level researchers and professionals, in the faculty groups of the Institution, promoting the scientific, technological exchange and the innovation with competent groups at UnB, according to existing laws and the Institutional Development Plan - PDI.

1.2 Candidates approved by this process will be hired under the terms of art. 2, IV or V and § 5 and art. 4 of Law 8.745/1993.

2. NUMBER OF POSITIONS AND FIELDS OF WORK

2.1. This call for applications aims to fill a total of 50 (fifty) vacant positions, according the maximum number of Equivalent Professor Pool, distributed across the Graduate Programs at FUB, according to Annex I.

3. REQUIREMENTS FOR PARTICIPATION IN THE SELECTION

- 3.1. PhD Degree obtained at least 5 (five) years prior to the application deadline.
- 3.2. Recognized experience in research in the related area.
- 3.3. Relevant scientific production within the last 5 (five) years.

4. WORKING CONTRACT

4.1 40 hours per week, full-time employment.

5. REMUNERATION

5.1 The remuneration for Temporary Professor and Temporary Foreign Professor and Researcher will be based on the candidate's qualifications and experience, equivalent to the Research Productivity Scholarship of the National Council for Scientific and Technological Development, level 1-D, in the Evaluation Committee of the CNPq for which it will be evaluated, being attributed to Class D (Associate Professor), Level I, observing the correspondence with the remuneration ranges of the Plano de Carreiras e Cargos de Magistério Federal, Law 12.772 of 12/28/2012 and amendments given by Law 13.325/2016, according to the table:

Class	Level	Basic Remuneration	Degree Bonus	Total
D - ASSOCIATE PROFESSOR	1	R\$ 7.717,17	R\$ 8.874,74	R\$ 16.591,91

6. APPLICATION PROCESS IN THE PUBLIC SELECTION PROCESS

6.1 Applications will be received exclusively on-line from September 2, 2019 to 23h59 of September 29, 2019, according to Brasília official time. In order to apply, applicants must:

- a) Access the webpage <https://inscricaoprofvisitante.unb.br>;
- b) Completely fill out the Application Form, following its instructions;
- c) Upload the following documents:
 - c.1. Copy of an official identification document which contains a photograph;
 - c.2. Copy of the Doctoral Diploma;
 - c.3. Point table of previous activities, along with the respective proof documents, according to the model in Annex III;
 - c.4. Workplan, according to the model on Annex II.

6.2 The applicant is the sole responsible for the information provided for the application process.

6.3 On the estimated date of October 1, 2019, the preliminary list of applicants will be published on the webpage <http://www.concursos.unb.br> (Menu Docentes), in the corresponding area of this Call.

6.3.1 Applicants may appeal against the preliminary applicant list within two working days from the publication.

6.3.2 Appeals must be sent via e-mail to cprov@unb.br.

6.4 On October 7, 2019, the definitive list of applicants will be published on the webpage <http://www.concursos.unb.br> (Menu Docentes), in the corresponding area of this Call.

7. EVALUATION

7.1 The evaluation of applications will consist of previous activities and workplan analysis, according to the points established in the POINT TABLE, in the Annex III of this Call.

PHASE	EVALUATION TYPE	NATURE
PHASE I	Previous Activities Analysis	Eliminatory and Classificatory
	Workplan	Eliminatory and Classificatory
PHASE II	Qualitative analysis of previous activities and workplan	Eliminatory and Classificatory

7.2 PHASE I

7.2.1 Applicants will be evaluated by the examination committee appointed by the coordination of the graduate program in which the applicant intends to work. This committee will analyze the previous activities and the workplan presented by the applicant, according to the points designated in the POINT TABLE, in the Annex III.

7.2.1.1 The graduate program will have up to 15 working days after the publication of the Examining Committee composition to finish this phase of the selection process.

7.2.2 The analysis of previous activities will be eliminatory and classificatory. The activities will receive a grade from 0 to 1000 points. The applicant must reach at least 700 points in this analysis not to be eliminated.

7.2.3 The analysis of the workplan will be eliminatory and classificatory. It will receive a grade from 0 to 500 points. The applicant must reach at least 350 points not to be eliminated.

7.2.4 The 5 approved applicants with the greatest scores will be classified to phase II.

7.2.5 The coordinator of the graduate program must send the official result of phase I to the Dean of Graduate Studies along with the minutes of the meeting of the graduate program assembly approving the result.

7.2.6 Results for Phase I will be published on the webpage <http://www.concursos.unb.br> (Menu Concursos), in the corresponding area of this Call.

7.2.7 Applicants may appeal against the provisional result of Phase I following the procedures in Item 11 of this Call.

7.3 Phase II

7.3.1 Applicants approved and classified under the terms of item 7.2.4 of this Call will be evaluated by the Examining Committee appointed by the Dean of Graduate Studies, which will analyze the quality of their workplans and the previous activities, according to the provisions of Annex III.

7.3.2 This Examining Committee will have 15 working days after the publication of the Examining Committee composition to finish Phase II of this selection process.

7.3.3 The results of Phase II will be published on the webpage <http://www.concursos.unb.br> (Menu Concursos), in the corresponding area of this Call.

7.3.4 Applicants may appeal against the provisional result of Phase II following the procedures in Item 11 of this Call.

8. EXAMINING COMMITTEE

8.1 For each evaluation phase of this simplified selection, it will be composed of an Examining Committee composed of 3 (three) titular members and at least 1 (one) deputy member, who are at least Associado D-I (Denominação/Classe/Nível), Plano de Carreiras e Cargos de Magistério Federal, Lei 12.772 de 28/12/2012.

8.1.1 In PHASE I, the Examining Committee will be appointed by the Coordination of the Graduate Programs included in the Annex I of this Call.

8.1.2 In PHASE II, the Examining Committee will be composed of members nominated by the UnB Chamber of Research and Graduate Studies (Health/Life Sciences; Formal Sciences/Physical Sciences/Engineering; Humanities/Arts), nominated by the Dean of Graduate Studies.

8.1.3 Among the Titular members, a member will be appointed to chair the Examining Committee.

8.2 The composition of the Examining Committee will be published on the webpage <http://www.concursos.unb.br> (Menu Concursos), in the corresponding area of this Call.

8.3 Applicants may request a justified impeachment of members of the Examining Committee within two working days after publication of the name list, starting on the working day immediately following the publication, by means of the form in Annex IV.

8.3.1 Examining Committees cannot have members who are spouses, partners or relatives, by consanguinity or affinity, until the third degree of any of the applicants, or who have a relationship of interest, intimate friendship or notorious enmity with any of the candidates.

8.3.2 Members of the Examining Committee who are subject to the restrictions mentioned above should refrain from participating in the Simplified Selection.

9. RESULT

9.1 The classification of the candidates will follow the descending order of the final mark, with a final mark of at least 7.00 (seven) for approval.

9.2 The maximum number of candidates classified for each area will be in accordance with the provisions of Annex II of Decree no.9,739 / 2019, as established in the table below:

QUANTITY OF VACANCIES PROVIDED IN THE PUBLICATION BY POST	MAXIMUM QUANTITY OF APPROVED CANDIDATES
1	5

9.3 Candidates not classified in the maximum number of approved ones referred to in the previous subitem, even if they have reached the minimum grade established for qualification, will be automatically disapproved in the public selection, according to Decree No. 9.734 / 2019.

10. TIEBREAK CRITERIA

10.1 In the case of a tie, applicants will have preference according to the following criteria, in order:

10.1.1 Applicant who is sixty years old or more, on the application deadline of this public selection, according to the sole paragraph of Article 27 of Law 10.741/2003 (Senior Citizens Statute);

10.1.2 Applicant who has the highest score on the Previous Activities Analysis;

10.1.3 Applicant who has the highest score on the Workplan;

10.1.4 Applicant who is the eldest.

11. APPEALS

11.1 The candidate may appeal against the Provisional Results, within 2 (two) working days after its publication on the electronic address, counting from the working day immediately following the publication.

11.2 The candidate must be clear, consistent and objective in his or her case.

11.3 No inconsistent appeal will be accepted, which does not meet the requirements and specifications established in this public selection.

11.4 Appeals whose content does not respect the Examining Committee will be preliminary rejected.

11.5 The candidate must use the proper form available at the electronic address to prepare his/her appeal.

11.6 The appeal, addressed to the Examining Committee, must be delivered to the Graduate Program in charge of selection.

11.7 Extemporaneous appeals will not be accepted.

11.8 An appeal may be delivered by a third party, provided that it is authorized by the candidate through notarized power of attorney.

11.9 Under no circumstances will requests for appeal review be accepted.

11.10 The Examining Committee will have two working days, extendable for an equal period, counted from the reception of the case by the Academic Unit, to respond to the appeal.

11.11 The response to the appeal will be communicated to the candidate by the e-mail informed in the proper form for appeal composition.

12. REQUIREMENTS FOR HIRING

12.1 Approval in the Simplified Selection.

12.2 Compliance with the provisions of this call for applications.

12.3 People who were hired as Substitute or Temporary Professors, under the terms of Law 8.745/1993, in the last 24 months, from the date of signature of the temporary contract with the UNB are not eligible for hiring through this selection process.

12.4 People who are employed in any paid activity, public or private, are not eligible for hiring through this selection process.

12.5 In the case of foreigners, presentation of an appropriate visa to perform labor activities.

12.5.1 The beginning of the validity of the contract signed between the University and the foreign candidate will be conditioned to the presentation of the visa.

13. CONTRACT CELEBRATION

13.1 The hiring, which will be for determined period of time, aims the execution of the planned activities in this public selection, according to the legal and regulatory provisions in force.

13.2 The candidate to be hired will be subject to the provisions of Law 8.745/1993, and subsequent changes, as well as to the FUB General Regulations and other internal regulations.

13.3 For the purposes of hiring, it is necessary the Approval of the Basic Requirement of the candidate, established in the Call for Applications, by the Dean Graduate Studies.

13.3.1 In the case of degrees, university diplomas and certificates of specialization and improvement courses issued by foreign universities, re-validation and/or recognition of them are required by Brazilian public universities, according to Law 9.394/96 of 20/12/1996.

13.3.2 Should the approved applicant not have a diploma recognized by a Brazilian higher education institution, he/she must provide the following documents:

- a) Doctoral Diploma, with a Hague Apostille affixed, according to the Hague Convention;
- b) Transcript of records, with a Hague Apostille affixed, according to the Hague Convention;
- c) Document emitted by the Higher Education Institution which issued the diploma or indication of a public webpage which contains the following information on the Doctoral Program:
 - c.1. Objectives;
 - c.2. Duration;
 - c.3. Specification and course load, if applicable;
 - c.4. Permanent teaching staff of the program;
 - c.5. List of related research clusters in the institution;
 - c.6. List of courses attended with syllabus, if applicable.
- d) Copy of the Doctoral Thesis, along with a digital copy in a compatible format and the following documents:

d.1. official document of the Higher Education Institution, which contains the date of the Thesis defense, if applicable, the title of the work, the status of approval and grades granted;

d.2. names of the members of the Examining Committee, if applicable, the name of the advisor and their short bios; and

d.3. should the program not require public defense of the thesis, the applicant must send a document issued by the Higher Education Institution describing the adopted procedures for evaluation of the quality of the thesis, including blind evaluation by an external expert.

e) Curriculum Lattes (registration is possible in the website <http://lattes.cnpq.br/>)

13.4 For the signature of the contract, the documents indicated on the webpage <http://www.concursos.unb.br> will be required.

13.5 The hiring is conditioned to the approval in medical examination to be performed by the Official Medical Board of the FUB and meeting the concerned constitutional and legal conditions.

13.6 The convocation for the applicant to sign the contract will be published on the webpage <http://www.concursos.unb.br> (Menu Concursos), in the corresponding area of this Call.

13.7 As of the convocation date, the applicant will have 5 working days to sign the contract. If the selected applicant does not sign the contract within the deadline, this fact will be published on the cited electronic address and the next applicant on the approved list will be called, according to the classification.

13.8 At any time, the approved applicant may submit a letter of withdrawal from the selection process, duly signed, to the Academic Unit.

13.8.1 If there is an express withdrawal of a selected applicant, this fact will be published webpage <http://www.concursos.unb.br> (Menu Concursos), in the corresponding area of this Call and the next applicant on the approved list will be called, according to the classification.

13.9 Subject to the classification, the applicants will be called to sign the contract and be assigned to the area of knowledge to which they have applied. The selected applicants may also teach related curricular components, according to the planning

and the needs of the Academic Unit, including taking summer courses according to the respective work regime.

13.10 The contract of the Temporary Professor/Temporary Foreign Professor will be terminated, without the right to severance pay and benefits, in the following cases:

13.10.1 at the end of the established contract period;

13.10.2 by the employee's request, which must occur at least 30 days in advance.

13.11 The contract termination by FUB's decision, due to administrative convenience, will be communicated to the employee. In this case, the employee will be entitled to the payment of 50% of the remaining salaries established in the contract, by way of severance payment.

14. GENERAL PROVISIONS

14.1 Candidates will be eliminated from the selection process if they incur in one of the following behaviors:

14.1.1 make a false or inaccurate statement of any document;

14.1.2 try to or use fraudulent means;

14.2 The term of validity of the Simplified Selection will be one year, counted from the date of publication of the Public Selection of Final Results, and may be extended, once, for an equal period at the discretion of the Administration.

14.3 The hiring of Temporary Professor and Temporary Foreign Professor and Researcher will initially be for a period of 1 (one) year, and may be extended for successive times up to the maximum limit of:

14.3.1 24 (twenty-four) months, counted from the original hiring, in the case of Temporary Professors.

14.3.2 48 (forty-eight) months, counted from the original hiring, in the case of Temporary Foreign Professors and Researchers.

14.4 The renewal/extension of the contract is conditioned to institutional interest and budget availability.

14.5 Temporary Professors and the Temporary Foreign Professors are not allowed to:

14.5.1 receive assignments, duties or charges not provided for in the respective contract;

14.5.2 be nominated or appointed, even if on a precarious or in substitute basis, to hold a management or trust position; and
14.5.3 vote in the deliberative instances.

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Dean of People Management

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